



Motorvate Therapies Ltd as a Social Enterprise Company aims to provide therapy and literacy services to support young people and their families living with additional support needs. Learning through movement and sensory experiences allows young people to experience success and enjoy the journey towards positive learning at home and School.

Child Protection Policy Statement

Motorvate Therapies Ltd will do this by assessing and working with young people to:

- Evaluate and assess their needs
- Provide direct intervention to address these needs
- Make recommendations to schools to support the young person
- Make recommendations to parents / carers to support the young person

Motorvate Therapies Ltd will do this by working with professionals by providing:

- Resources which can be used to support the young person
- Training to enhance professional practice
- Recommendations regarding best practice in supporting the young person.

Motorvate Therapies Ltd is committed to creating and maintaining the safest possible environment for Young People by:

- Recognising that all children and young people have the right to freedom from abuse.
- Requiring that those who have substantial access to children and young people have undergone the Criminal Records Bureau check and that all volunteers are carefully selected and accept responsibility for helping to prevent the abuse of children and young people in their care. In accordance with the Protection of Vulnerable Groups (Scotland) Act 2007, leaders will join the scheme as their CRB certificates become out of date.
- Responding swiftly and appropriately to all suspicions and allegations of abuse.
- Regularly reviewing the effectiveness of our Safeguarding Policy.
- Safeguard the welfare of all young people by protecting them from physical, sexual and emotional harm.

Child Protection in Practice

Motorvate Therapies Ltd recognises that children and young people suffer abuse when they are:

- Physically abused; actual or likely bodily injury or failure to prevent injury.
- Sexually abused; actual or likely sexual exploitation.
- Emotionally abused; persistent or severe emotional ill treatment or rejection effecting emotional or behavioural development.
- Neglected; experience persistent or severe neglect, failure to protect from exposure to danger.

There are situations in which employees and volunteers may require to make direct physical contact with young people. It is important that no young person is touched inappropriately and that no adult employee or volunteer, acting in good faith places himself or herself open to allegations of impropriety. It is important therefore, that employees and volunteers think through the implications of any physical contact with young people.

Where contact is unavoidable, ensure that others are present and that they could not possibly misconstrue your actions as improper.

First aid: when administering first aid, physical contact is normally essential, but injuries to certain parts of the body will require contact that could be misinterpreted. If the urgency for treatment permits, employees and volunteers are advised to ensure that others are present and that they explain clearly what they are going to do before doing carrying out the action.

Employees and Volunteers are advised to complete a *Safety Concern Form* to immediately report any incident which might lead to an allegation being made against them, outlining the circumstances and identifying others present. This form should be given to the Safeguarding Officer as soon as possible after the incident should be stored in accordance with the Data Protection Act 1998.

CHILD PROTECTION – SAFETY CONCERN FORM

Name of young person:	Age of young person:
Date and setting:	
Nature of concern:	

Action taken:

Action:
Date:

1. Signed:	2. Signed:
Name (print):	Name (print):
Position:	Position:
Date:	Date:

This form provides a record within the setting of concerns or incidents relating to child protection and should be stored in accordance with the Data Protection Act 1998, it must be kept secured.

Registration form

Young Person's Name: D.O.B.Age

Address

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Home Tel Number Emergency Contact No

Email Address (Parent/Guardian)

Doctors Name and Address

Surgery Tel No:

Details of relevant medical condition from which the child suffers from (e.g. asthma, epilepsy)

Illness:

Disability:

Emergency Contact: (should parent not be available)

Name Tel No

I give authorisation in the event of my child requiring emergency medical treatment if it is considered by the doctor to be necessary.

Signed

Print Name Parent/Guardian

To record the individual progress of a child, **Motorvate Therapies Ltd** may video practical sessions.

Please confirm you are happy for your young person's photo/video to be taken. If the **Motorvate**

Therapies Ltd wish to use this material for training purposes, you will be contacted personally to

discuss its use. I give my consent: YES / NO (delete which doesn't apply)

Code of Good Practice

For all employees and volunteers:

- Treat everyone with respect
- Respect a young person's right to personal privacy.
- Avoid situations that compromise your relationship with young people and are unacceptable within a relationship of trust
- Remember that someone else might misinterpret your actions, not matter how well intentioned.
- Do NOT do things of a personal nature for young people that they can do for themselves.
- Do NOT permit abusive peer activities
- Do NOT engage in rough physical or verbal contact with others
- Do NOT have any inappropriate physical or verbal contact with others
- Do NOT jump to conclusions about others without checking the facts
- Do NOT allow yourself to be drawn into inappropriate attention seeking behaviour
- Do NOT show favouritism to any individual
- Do NOT make suggestive remarks or gestures, even in fun
- Do NOT let suspicion, disclosure or allegation or abuses go unrecorded or unreported.

Emergency Contact Details:

Motorvate Therapies Ltd Safeguarder:

Susan Doogan

181 Glasgow Road

Perth

PH2 0LU

Tel: 07704 313283

Perth and Kinross Child Protection Duty Team:

Tel: 01738 476768 (24 hours)

Childprotection@pkc.gov.uk

Tayside Police Public Protection Unit:

Tel: 03001112222